

CARSON CITY SHADE TREE COUNCIL

Minutes of the February 28, 2008 Meeting

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, February 28, 2008 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Lee-Ann Keever
Vice Chairperson Gianna Shirk
Carole Brewer
Terrill Ozawa
Carol Roberts
Roy Trenoweth

STAFF: Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (1-0007) - Chairperson Roberts called the meeting to order at 5:34 p.m. Roll was called; a quorum was present.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0014) - Contract Urban Forester Molly Sinnott submitted a receipt for reimbursement of expenses to Chairperson Roberts.

1. ACTION ON APPROVAL OF MINUTES - November 15, 2007 (1-0023) - Member Trenoweth moved to approve the minutes. Member Brewer seconded the motion. Motion carried 6-0.

2. MODIFICATION TO THE AGENDA (1-0026) - At Ms. Sinnott's request, Chairperson Roberts modified the agenda to address item 3-G following item 3-A. (1-0200) Chairperson-elect Keever further modified the agenda to address item 3-F following item 3-G.

3. AGENDA ITEMS:

3-A. ACTION REGARDING ELECTION OF 2008 CHAIRPERSON AND VICE CHAIRPERSON (1-0039) - Chairperson Roberts introduced this item and called for nominations. **Member Brewer moved to appoint Lee-Ann Keever as chair. Member Ozawa seconded the motion. Motion carried 6-0.** Chairperson-elect Keever called for nominations for vice chair. **Member Ozawa nominated Gianna Shirk as vice chair. Member Brewer seconded the nominations. Nomination carried 6-0.**

3-B. DISCUSSION ONLY OF POTENTIAL APPLICANTS FOR THE SHADE TREE COUNCIL REGARDING MEMBERSHIP VACANCIES AND POSSIBLE MEMBERSHIP APPOINTMENTS (1-0387) - Member Roberts advised that Kyle Horvath had expressed an interest in council membership, and will be submitting an application.

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3-C. ACTION REGARDING DEVELOPMENT OF FUTURE SHADE TREE COUNCIL PLANNING GOALS AND PROJECTS (1-0413) - Chairperson Keever introduced this item and referred to the pertinent agenda materials. Discussion took place, and consensus of the council was to eliminate the Shade Tree Honor Roll as an ongoing event / activity; and to eliminate review and approval of the Division 3 Landscape Development Standards as this project was completed. Additional discussion took place regarding preparation and presentation of the council's annual report to the Board of Supervisors. Chairperson Keever entertained a motion. **Member Roberts moved to eliminate items 1(d) and 2(e) from the 2008 list of possible goals and objectives. Member Trenoweth seconded the motion. Motion carried 6-0.**

3-D. ACTION REGARDING SELECTION OF SHADE TREE COUNCIL MEMBERS TO ACT AS LIAISONS TO VARIOUS STATE AND CITY OFFICES (1-0501) - Chairperson Keever introduced this item and requested the council members to review the list and suggest changes. At Member Trenoweth's suggestion, the council members deferred action on this item until such time as the council has a full complement of members.

3-E. ACTION TO ASSIGN DUTIES AND RESPONSIBILITIES TO SHADE TREE COUNCIL MEMBERS (1-0524) - The council members agreed to defer this item until such time as a full complement of members could be present. Vice Chairperson Shirk suggested that the council members review the list and be prepared to discuss duties and responsibilities at the next meeting.

3-F. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2008 ARBOR DAY CELEBRATION (1-0202) - Chairperson Keever requested input of the council members with regard to the Arbor Day Celebration location. Member Roberts noted a previous suggestion to hold the Arbor Day Celebration at the Mills Park C-Scape Demonstration Garden. Ms. Sinnott advised of a recent meeting, and suggested "it may be a good place for an introductory" location. In response to a suggestion, she advised that the irrigation system at Ronald D. Wilson Memorial Park is still in the process of being installed. In light of the council's action regarding the George Washington Ferris Award, Chairperson Keever suggested holding the celebration at the Dodge dealership, and planting another tree. Member Roberts noted the irony that the Toyota Corporation is the National Arbor Day Poster Contest sponsor. Discussion followed and, at Vice Chairperson Shirk's request, the council members reviewed previous celebration locations. Additional discussion took place regarding the possibility of the C-Scape Demonstration Garden as the celebration location. In response to a suggestion to defer action until the next meeting, Member Roberts noted there would only be one month to publicize and organize the celebration events. Ms. Sinnott suggested Carson-Tahoe Regional Medical Center as a possible location. Following additional discussion, **Member Ozawa moved to hold the Arbor Day Celebration at the Mills Park C-Scape Demonstration Garden. Member Trenoweth seconded the motion.** Following a comment, **Member Ozawa amended her motion to indicate the Mills Park C-Scape Demonstration Garden location contingent upon the appropriate infrastructure being in place.** Following discussion, **Member Ozawa withdrew her motion. Member Trenoweth withdrew his second. Member Ozawa moved, contingent upon appropriate infrastructure, to hold the Arbor Day Celebration at the Mills Park C-Scape Demonstration Garden. Member Trenoweth seconded the motion. Motion carried 6-0.** Chairperson Keever entertained a motion for an alternative site in case the C-Scape Demonstration Garden is not yet ready for planting. **Member Roberts moved to request the chair to consult with Parks and Recreation Department staff regarding an alternative site which would be communicated at the next council meeting. Member Ozawa seconded the motion. Motion carried 6-0.**

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3-G. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2008 GEORGE WASHINGTON FERRIS AWARD RECIPIENT (1-0058) - Chairperson Keever introduced this item and reviewed the agenda summary. She requested input of Ms. Sinnott, who suggested the Dodge dealership as the award recipient. She noted the substantial number of trees planted on the property, provided background information on the landscape plan, and noted the excellent landscape maintenance. She acknowledged the Dodge dealership is the only one with landscape. She responded to questions of clarification, and discussion followed regarding award criteria. Chairperson Keever called for additional nominations for the George Washington Ferris Award. **Member Trenoweth agreed with Ms. Sinnott's suggestion of the Dodge dealership. Vice Chairperson Shirk seconded the nomination.** Member Roberts suggested that the council members visit the Dodge dealership and consider other nominations. Discussion followed, and Chairperson Keever called for a vote on the pending nomination. **Nomination carried 6-0.** The council members thanked Ms. Sinnott for her attendance and participation. Ms. Sinnott acknowledged she would attend the Arbor Day Celebration. Member Roberts responded to questions, and discussion took place, regarding the process involved in securing the award plaque through Mike Tanchek.

3-H. UPDATE AND POSSIBLE ACTION REGARDING THE STREET TREE PROGRAM SPRING PLANTING (1-0535) - Chairperson Keever introduced this item. Member Roberts advised the program is in the process of being advertised, with an application deadline of April 25th. She responded to questions regarding the method by which advertising is being accomplished, and the mechanism of the program. Consensus of the council was that no formal action was necessary.

3-I. DISCUSSION AND POSSIBLE ACTION ON RECOMMENDATION BY PARKS AND RECREATION DEPARTMENT STAFF REGARDING ALLOCATION OF SHADE TREE COUNCIL FUNDS FOR THE PURCHASE AND PLANTING OF TREES AS PART OF THE MILLS PARK C-SCAPE DEMONSTRATION GARDEN RENOVATION (1-0612) - Vice Chairperson Keever introduced this item. Following discussion, consensus of the council was to defer this item to the March council meeting.

3-J. DISCUSSION AND POSSIBLE ACTION TO DEFINE TREADWAY AWARD CRITERIA (1-0633) - Chairperson Keever introduced and provided background information on this item. Discussion took place regarding award criteria, and consensus of the council was to require "serious effort" to be invested in saving trees. Chairperson Keever offered to draft criteria for review at the next council meeting. Member Brewer acknowledged an interest in the original and transplanted locations of the tree. Member Roberts noted that tree preservation doesn't always involve transplantation. She provided the example of preserving existing trees during construction projects, and discussion took place regarding the need to determine the health and life of the tree following the construction project. She suggested acknowledging the preservation effort initially and then monitoring the health and life of the tree for a certain period of time afterward. Chairperson Keever suggested having Ms. Sinnott or another certified arborist evaluate the tree following the monitoring period. Member Roberts suggested inquiring of Ms. Sinnott or a certified arborist as to the appropriate monitoring time frame. Ms. King suggested establishing a Treadway Award Watch List for a certain period of time, and then to confer the award. Discussion took place with regard to the number of awards to confer in a one-year time period. Chairperson Keever reiterated the offer to develop draft criteria for review at the next meeting.

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3-K. DISCUSSION ONLY REGARDING THE DECEMBER 6, 2007 BOARD OF SUPERVISORS MEETING AT WHICH THE COUNCIL WAS GRANTED PERMISSION TO APPLY FOR A TREE CITY USA GROWTH AWARD; THE APPLICATION WAS SUBSEQUENTLY SUBMITTED (1-0800) - Chairperson Kever introduced this item, and advised that both she and Member Trenoweth attended the meeting. The Board of Supervisors and the citizens were very complimentary of the council and its efforts. Vice Chairperson Shirk advised that the growth award was conferred on the City. She responded to questions regarding the application criteria. Member Roberts congratulated the council.

3-L. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS CREATION OF A COUNCIL BROCHURE TO PROVIDE PROFESSIONALS AND THE GENERAL PUBLIC INFORMATION ON CARSON CITY TREES AND THE NEWLY ADOPTED LANDSCAPE DEVELOPMENT STANDARDS (1-0851) - Consensus of the council was to defer this item to the March meeting.

4. NON-ACTION ITEMS

STATUS REPORTS AND COMMENTS FROM STAFF (1-0876) - None.

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (1-0888) - Member Roberts advised of the possibility that she will accept a position of employment in Austin, Texas. Member Ozawa advised of having attempted to obtain reports on the trees planted as part of the Waterfall Fire rehabilitation. Chairperson Kever advised of a memorial tree planting scheduled for Arbor Day at Silver Knolls Park in Reno.

5. FUTURE AGENDA ITEMS (1-0845) - Chairperson Kever agreed to agendaize discussion and possible action with regard to determining the whereabouts of the Tree City USA plaques for the City's gateways.

6. ACTION ON ADJOURNMENT (1-0980) - Member Ozawa moved to adjourn the meeting at 6:27 p.m. Vice Chairperson Shirk seconded the motion. Motion carried 6-0.

The Minutes of the February 28, 2008 Carson City Shade Tree Council meeting are so approved this 27th day of March, 2008.

LEE-ANN KEEVER, Chair