

CARSON CITY SHADE TREE COUNCIL

Minutes of the April 24, 2008 Meeting

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, April 24, 2008 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Lee-Ann Keever
Vice Chairperson Gianna Shirk
Kyle Horvath
Terrill Ozawa
Roy Trenoweth

STAFF: Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (1-0007) - Chairperson Keever called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Members Brewer and Roberts were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS - None.

1. ACTION ON APPROVAL OF MINUTES - March 27, 2008 (1-0014) - Member Ozawa moved to approve the minutes. Vice Chairperson Shirk seconded the motion. Motion carried 5-0.

2. MODIFICATIONS TO THE AGENDA (1-0023) - Member Trenoweth suggested deferring item 3-D until Member Roberts could be present.

3. AGENDA ITEMS:

3-A. ACTION REGARDING SELECTION OF SHADE TREE COUNCIL MEMBERS TO ACT AS COUNCIL LIAISONS WITH VARIOUS STATE AND CITY OFFICES OR BOARDS; and

3-B. ACTION TO ASSIGN DUTIES AND RESPONSIBILITIES TO MEMBERS OF THE SHADE TREE COUNCIL BY THE CHAIRPERSON (1-0036) - Chairperson Keever introduced this item. In response to a question, she suggested each council member retain the liaison assignments and duties assigned last year until such time as the full council could be present to discuss this item. She provided background information on the responsibilities associated with the council liaison assignment.

3-C. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2008 ARBOR DAY CELEBRATION (1-0079) - Chairperson Keever introduced this item and circulated the Governor's Proclamation, the George Washington Ferris Award, and copies of the flyers which have been distributed around town. She will bring the council's photo album to the ceremony. She advised that Contract Urban Forester Molly Sinnott had been instrumental in securing donation of the Arbor Day tree from the Fleming Nursery in Woodburn, Oregon. Chairperson Keever will write a thank-you note on behalf of the council.

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Chairperson Keever advised that Dave Morgan, of News Carson City, has expressed opposition to the council conferring the George Washington Ferris Award on Carson Dodge-Chrysler. Chairperson Keever will review the award criteria at the ceremony. Supervisor Pete Livermore will read the Mayor's Proclamation, Nevada Division of Forestry Deputy State Forester Bob Ashworth will read the Governor's Proclamation, Dr. Mary Pierczynski will present the George Washington Ferris Award, and Nevada Division of Forestry Conservation Staff Specialist Susan Stead will present the Tree City USA Growth Award. Discussion took place regarding council member responsibilities over ceremony details. Chairperson Keever advised that State Archivist Guy Rocha and his staff have been researching details on the Steinheimer family and George Washington Ferris. (1-0347) Member Ozawa discussed her visit to Steinheimer Park earlier in the day. Discussion took place regarding the tree planting location and ceremony parking.

3-D. DISCUSSION AND POSSIBLE ACTION REGARDING THE REPLACEMENT OF THE COUNCIL MEMBERS' OFFICIAL COUNCIL T-SHIRTS - Deferred.

3-E. DISCUSSION AND POSSIBLE ACTION REGARDING POSTING THE SHADE TREE COUNCIL'S TREE LIST ON THE COUNCIL'S WEBPAGE (1-0187) - Chairperson Keever introduced this item. She advised that Parks Department Management Assistant Sharon Wood, who maintains the council's web page, is planning to retire. Parks and Recreation Director of Operations Scott Fahrenbruch has discussed the website with Member Roberts. Chairperson Keever suggested deferring this matter until Member Roberts and / or Mr. Fahrenbruch could be present at a meeting.

3-F. DISCUSSION AND POSSIBLE ACTION ON DEFINITION OF THE "TREADWAY AWARD" CRITERIA (1-0211) - Chairperson Keever introduced this item, and referred to the pertinent agenda materials. She reviewed revisions to the draft criteria, as discussed at the last regular council meeting. She entertained a motion. **Member Trenoweth moved to approve the criteria, as presented. Member Ozawa seconded the motion. Motion carried 5-0.**

3-G. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF THE CREATION OF A BROCHURE TO INFORM PROFESSIONALS AND THE GENERAL PUBLIC OF CARSON CITY TREES AND THE NEWLY ADOPTED LANDSCAPE DEVELOPMENT STANDARDS - Deferred.

3-H. DISCUSSION AND POSSIBLE ACTION REGARDING THE COUNCIL'S TREE CITY USA SIGN WHICH WAS PREVIOUSLY LOCATED ON LAKEVIEW HILL PRIOR TO FREEWAY CONSTRUCTION (1-0249) - Chairperson Keever introduced this item. Member Trenoweth advised that neither the NDOT representatives nor the freeway project contractor with whom he had spoken know the present location of the Tree City USA sign. Member Trenoweth advised that he had "walked up and down the hill," together with a couple of the contractor's representatives. He suggested the possibility that the sign was inadvertently buried. He was uncertain as to the original or present location of the Tree City USA sign at the City's eastern gateway. He described the location of the Tree City USA sign at the southern gateway. He suggested purchasing two signs from the Arbor Day Foundation. Vice Chairperson Shirk agreed to research the cost of replacement signs. Discussion took place regarding sign installation, and Member Trenoweth offered to contact NDOT.

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4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM STAFF (1-0344) - None.

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (1-0381) - None.

5. FUTURE AGENDA ITEMS (1-0386) - The council members discussed the tentative May meeting agenda.

6. ACTION ON ADJOURNMENT (1-0498) - Member Ozawa moved to adjourn the meeting. Vice Chairperson Shirk seconded the motion. Motion carried 5-0.

The Minutes of the April 24, 2008 Carson City Shade Tree Council meeting are so approved this 22nd day of May, 2008.

LEE-ANN KEEVER, Chair