

**RESOLUTION NO. 2022-R-16**

**A RESOLUTION ADOPTING A FEE SCHEDULE AND POLICY FOR COPIES OF PUBLIC RECORDS.**

**WHEREAS**, NRS 239.052 authorizes Carson City to charge a fee for providing a copy of a public record; and

**WHEREAS**, the fee cannot exceed the actual cost of providing the record, including, without limitation, the cost of ink, toner, paper, media and postage; and

**WHEREAS**, the Board of Supervisors finds that it is in the best interest of Carson City to establish a fee schedule for the purpose of assuring that the fees charged for the provision of copies are uniform and reflect the actual costs of providing those records as prescribed by NRS 239.052;

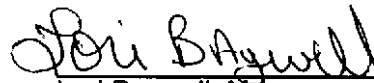
**NOW, THEREFORE**, the Carson City Board of Supervisors hereby resolves as follows:

1. That the fee schedule attached hereto is hereby adopted as the "Carson City Fee Schedule for Copies of Public Records" ("Fee Schedule"), with an effective date of May 19, 2022.
2. Each Carson City office and department shall collect fees for the provision of copies of public records according to Fee Schedule, unless different fees or no fees are mandated by statute, other applicable law or regulation, or contract.
3. The Fee Schedule does not supersede or replace any other fee set by statute, including those for the Recorder (NRS 247.305), Clerk (NRS 19.013), Justice of the Peace (NRS 4.060) and Sheriff (NRS 248.242, NRS 248.275 and NRS 179A).
4. Each Carson City office and department shall post a copy of the Fee Schedule in a conspicuous place.
5. That the Fee Schedule include the following waivers of fees: Fees for the first \$5 of copy fees, not including the cost of storage media, will be waived.

Upon motion by Supervisor Maurice White, seconded by Supervisor Stan Jones, the foregoing Resolution was passed and adopted this 19<sup>th</sup> day of May 2022 by the following vote:


VOTE:            AYES:            Supervisor Stacey Giomi  
                         Supervisor Maurice White  
                         Supervisor Stan Jones  
                         Supervisor Lisa Schuette  
                         Mayor Lori Bagwell

NAYS:            None  
ABSENT:        None  
ABSTAIN:       None



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Lori Bagwell, Mayor  
Carson City, Nevada

ATTEST



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Aubrey Rowlett, Clerk-Recorder